 301 MAIN STREET

 WARRENS, WI 54666

PHONE: 608-378-4177

info@villageofwarrens.com

**GROUP FIREWORKS APPLICATION**

**APPLICANT INFORMATION**

Application Fee: **$75** (non-refundable)

*Fee is due at time of submission – cash or check payable to the Village of Warrens. The application fee of $75.00 is non-refundable and covers all processing costs, including insurance verification. Additional fees may apply if other services or approvals are required.*

Name (Owner & Resident): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Address of Property Owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Group Name & Type (e.g., civic, business, fair, etc.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Relationship to Group: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Location of Fireworks Display (if different from above): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Date Fireworks Will Be Purchased: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Requested Display Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Rain Date (Next Calendar Day): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(If the fireworks display is canceled due to weather, the permit is valid only for the next calendar day, unless an alternative rain date has been approved by the Village Board in advance. Any further rescheduling may require additional approval from the Village Board.)*
On-Site Emergency Contact (During Display):
Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**⏰ Reminder: Fireworks may only be discharged between 4:00 p.m. and 11:00 p.m.**

(*Unless otherwise approved by the Village Board in advance.*)

**EXEMPTION NOTICE – FIRE DEPARTMENT / EMERGENCY SERVICES**Fireworks displays conducted by the Warrens Area Fire District or other governmental emergency services for public safety demonstrations or community events are exempt from this application and fee.
These entities must provide advance verbal or written notice to either the Village Clerk or the Fire Chief at least 7 days prior to the planned display.
No permit, fee, or insurance documentation is required.

**PYROTECHNIC PROFESSIONAL INFORMATION**

Pyrotechnic Company Name / Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Company Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Pyrotechnic Professional Documentation:**
*The applicant must submit proof of the pyrotechnic company's license to conduct the display. This documentation must be included with the application.*

**FIREWORKS DETAILS**

*(State law requires general kind and approximate quantity. E.g., firecrackers – 50, roman candles – 10)*

*General Kind and approximate quantity:*

**SITE SAFETY PLAN REQUIREMENTS**

All applicants must submit a site safety plan with their application. The plan must include:

* A scaled diagram or aerial map of the display site
* Exact distance measurements between the:
	+ Ignition point and spectator viewing areas
	+ Ignition point and all nearby structures
	+ Ignition point and all property lines
* Location of all safety personnel, equipment, fire extinguishers, and emergency access routes

*This information will be reviewed by the Fire Chief to ensure the safety of spectators and surrounding properties.*

[ ]  I have attached a site safety plan that includes all required measurements and safety information.

**Emergency Action Plan:**
*The applicant must submit an emergency action plan, detailing procedures in case of fire, injury, or other accidents during the fireworks display. This plan should include contact information for local emergency services and the on-site emergency contact's responsibilities.*

**ORDINANCE COMPLIANCE – SOUND & VIBRATION**

Sound Control (Ordinance §10.2):
The volume of sound inherently and recurrently generated by fireworks shall be controlled at all times so as not to become a nuisance to adjacent properties.
[ ]  I understand and agree to manage sound levels appropriately and take reasonable steps to prevent nuisance complaints.

Vibration Setback (Ordinance §10.3):
Any fireworks activity that causes vibrations detectable without instruments must be located a minimum of 500 feet from:

* All lot lines in B (Business) or I (Industrial) zones (unless adjacent to another I zone), and
* In I zones with open storage, 500 feet from the zone boundaries.

[ ]  I certify that this fireworks display complies with the vibration setback requirements listed above.

**INSURANCE REQUIREMENTS (Required for All Fireworks Displays)**

Proof of general liability insurance is required for all fireworks displays, whether conducted by a group or an individual. The insurance must:

* Name the Village of Warrens as an additional insured
* Include the following coverage minimums:
	+ $1,000,000 – Bodily Injury to One Person
	+ $2,000,000 – Bodily Injury to More than One Person
	+ $1,000,000 – Property Damage
* Include:
	+ Primary & Non-Contributory Coverage
	+ Waiver of Subrogation

A Certificate of Insurance *and* separate written endorsements are required and must be submitted in a form approved by the Village Attorney.

[ ]  *I understand that failure to provide proper insurance documentation and endorsements will result in denial of this permit.*

Failure to submit proper insurance documentation as outlined will result in a denial of the permit. The applicant is responsible for ensuring the insurance meets the specified minimums and includes the required endorsements.

**GROUP APPLICATION RULES**

* Application must comply with §167.10(3)(c) of Wis. State Statutes
* Special Rain Date and Additional Dates Clarification:
If the fireworks display is canceled due to weather, the permit is valid for the next calendar day only unless an alternative rain date has been requested and approved in advance by the Village Board. Special circumstances may require an additional review of the permit request for further scheduling flexibility, including alternate dates.
* Display may only be conducted by a licensed pyrotechnic professional
* Permission from the property owner must be provided (if different)
* All applicable Federal, State, and Local laws must be followed
* The permit is valid only for the date(s) specified and expires immediately after the approved display ends unless an alternative rain date has been approved by the Village Board.
* All group fireworks applications must be submitted no later than 30 business days prior to the requested display date to allow for proper review and insurance verification.
* One permit is allowed per group per calendar year unless the Village Board approves additional displays in special circumstances, such as extraordinary events or festivals. These exceptions must be reviewed and approved by the Village Board prior to the event.

🔔 **REMINDER:**
This application **does not apply** to fireworks displays organized by the **Warrens Area Fire District** or other recognized emergency services.
Those entities must only provide notification to **either the Clerk or Fire Chief** at least 7 days in advance.

**CERTIFICATION**

I certify that I have read and understand the information provided on this form and agree to be legally bound by it. I am familiar with all Federal, State, and Local laws and regulations pertaining to the display of fireworks, and if granted said permit, I agree to fully comply. I acknowledge receipt of the applicable sections of the Village of Warrens Municipal Code regarding fireworks displays.

Owner & Resident Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Pyrotechnic Company Legal Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Group Legal Representative (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PAYMENT INFORMATION (To be completed upon submission)**💰 Permit Fee: **$75.00** [ ]  Cash  [ ]  Check # \_\_\_\_\_\_\_\_\_\_

**OFFICE USE ONLY:**

Reviewed by Fire Chief: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_

Application Approved By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_
Permit Issued By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Permit #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ] Insurance Verified: [ ]  Yes [ ]  No Endorsements Received: [ ]  Yes [ ]  No